ESOGÜ Electrical-Electronics Engineering Department

COURSE CODE:151226369-151246369 **COURSE TITLE:**Career Development and Vocational Counseling

Semester	**Weekly Hours**		**COURSE**			
	Theoretical	**Practical**	**Credits**	**ECTS**	**Type**	**Language**
6	3	0	3	4	Compulsory ( ) Elective (x)	Turkish ( ) English (x)

Write the credit (for non-credit courses weekly hours) below (If necessary distribute the credits.).

Math and Basic Science	**Electrical Engineering** [mark (√) if there is high design content]	**General Education**	**Humanities**
	( )		x

Assessment	**THEORETICAL-PRACTICAL COURSES**			**LABORATORY COURSES**		
	Type	**Number**	**%**	**Activity Type**	**Number**	**%**
Midterm	Midterm	1	30	Quiz		
	Quiz			Lab performance		
	Homework	1	30	Report		
	Project			Oral exam		
	Other (Presentation)	1	10	Other (……)		
Final		1	30			
Makeup exam (Oral/Written)	Written					

Prerequisites	None
Brief content of the course	Support, enhance and expand the provision of careers education in university.
Objectives of the course	Complementing the occupational knowledge of the students with the soft skills, presentation techniques, creating a resume, job interview, goal setting and career development guidance.
Contribution of the course towards professional education	Helping students acquire and develop the knowledge and skills necessary on job hunting and career development.
Outcomes of the course	To equip the students with the skills and knowledge of finding a job, career development and planning.
Textbook of the course	Handouts
Other reference books	None
Required material for the course	None

WEEKLY PLAN OF THE COURSE	
Week	**Topics**
1	Job Interview
2	Creating a Resume
3	Presentation Techniques
4	Body Language
5	Cultural Differences at work
6	Goal Setting
7	Soft Skills
8	Midterm
9	Midterm
10	Using Social Media in Business
11	Guest speaker
12	Business Ethics and Professional Manners
13	How to dress for Interview
14	Presentation
15,16	Final

NO	OUTCOMES OF THE PROGRAMME	4	3	2	1
1	Adequate knowledge of mathematics, science and Electrical and Electronic Engineering; ability to practice theoretical and practical knowledge of these areas into modeling and solving problems of Electrical and Electronic Engineering				**x**
2	Ability to identify complex engineering problems in Electrical and Electronic Engineering and related fields, for this purpose having skills to formulate, select and apply appropriate methods.				**x**
3	Having skills to apply modern design methods to design a complex system, equipment or product that should work under realistic conditions and constraints and satisfy specific requirements concerning the Electrical and Electronic Engineering.				**x**
4	Having skills to develop, select and apply modern techniques and tools needed for Electrical and Electronic Engineering applications, skills to use information technology effectively.				**x**
5	Skills to design and conduct tests, collect data, analyze results, and interpret data for the experimental investigation of Electrical and Electronic Engineering problems				**x**
6	Ability to function effectively as an individual and as a member of teams within the discipline and in multidiscipline areas.		**x**		
7	Communicating effectively in oral and written form both in Turkish and English.		**x**		
8	Awareness of the necessity of lifelong learning, access to information, monitoring developments in science and technology and the ability to self-renewing	**x**			
9	Understanding of professional and ethical responsibility		**x**		
10	Information on project management, change management and risk management practices, awareness on entrepreneurship, innovation and sustainable development.				**x**
11	Information about universal and societal effects of engineering applications on health, safety and environment; awareness of the legal consequences of engineering solutions.				**x**

Scale for assessing the contribution of the course to the program outcomes:

4: High **3: Medium** **2: Low** **1:None**

Name of Instructor(s):

Aysegul Biriciker-Guzel

Signature(s):

Date: