



ESOGÜ Electrical-Electronics Engineering Department

COURSE CODE: 151227494 - 151247494 COURSE TITLE: Oral Communication

Semester	Weekly Hours		COURSE				
	Theoretical	Practical	Credits	ECTS	Type	Language	
7	3	0	3	4	Compulsory () Elective (x)	Turkish () English (x)	
Write the credit (for non-credit courses weekly hours) below (If necessary distribute the credits.).							
Math and Basic Science		Electrical Engineering [mark (x) if there is high design content]		General Education	Humanities		
		()			3		
Assessment		THEORETICAL-PRACTICAL COURSES			LABORATORY COURSES		
		Type	Number	%	Activity Type	Number	%
Midterm		Midterm	1	50	Quiz		
		Quiz			Lab performance		
		Homework			Report		
		Project			Oral exam		
		Other (.....)			Other (.....)		
Final			1	50			
Makeup exam (Oral/Written)		Midterm = Written; Final = Oral Presentation					
Prerequisites		None					
Brief content of the course		Emphasis on oral presentation skill, helping students to strengthen their listening and speaking skills.					
Objectives of the course		The goal of the course is to teach students to prepare and deliver presentations.					
Contribution of the course towards professional education		Oral presentation skill is a must in all professions.					
Outcomes of the course		By the end of the course, students will be able to prepare and deliver presentations.					
Textbook of the course		Grussendorf, M. (2007). <i>English for Presentations</i> . Oxford: Oxford University Press.					
Other reference books		Material downloaded from the Internet					
Required material for the course		Textbook					

WEEKLY PLAN OF THE COURSE	
Week	Topics
1	Introduction to the Course
2	Welcoming your audience, Introducing yourself and the topic
3	Dealing with nervousness, Body language
4	Tips on presenting to an English-speaking audience
5	Presentation tools, Using approximate numbers effectively
6	Creating effective visuals, Presenting visuals
7	Types of visuals, Describing graphs and charts
8	Midterm
9	Midterm
10	Interpreting visuals, Tips for describing trends
11	Concluding a presentation
12	Strategies for a good conclusion
13	Handling the question and answer session
14	Oral Presentations
15,16	Final

Contribution of the course to the program outcomes

NO	OUTCOMES OF THE PROGRAM	4	3	2	1
1	Adequate knowledge of mathematics, science and Electrical and Electronic Engineering; ability to practice theoretical and practical knowledge of these areas into modeling and solving problems of Electrical and Electronic Engineering				X
2	Ability to identify complex engineering problems in Electrical and Electronic Engineering and related fields, for this purpose having skills to formulate, select and apply appropriate methods.				X
3	Having skills to apply modern design methods to design a complex system, equipment or product that should work under realistic conditions and constraints and satisfy specific requirements concerning the Electrical and Electronic Engineering.				X
4	Having skills to develop, select and apply modern techniques and tools needed for Electrical and Electronic Engineering applications, skills to use information technology effectively.				X
5	Skills to design and conduct tests, collect data, analyze results, and interpret data for the experimental investigation of Electrical and Electronic Engineering problems				X
6	Ability to function effectively as an individual and as a member of teams within the discipline and in multidiscipline areas.				X
7	Communicating effectively in oral and written form both in Turkish and English.	X			
8	Awareness of the necessity of lifelong learning, access to information, monitoring developments in science and technology and the ability to self-renewing		X		
9	Understanding of professional and ethical responsibility		X		
10	Information on project management, change management and risk management practices, awareness on entrepreneurship, innovation and sustainable development.		X		
11	Information about universal and societal effects of engineering applications on health, safety and environment; awareness of the legal consequences of engineering solutions.				X

Scale for assessing the contribution of the course to the program outcomes:

4: High 3: Medium 2: Low 1:None

Name of Instructor(s):

Odilea Rocha Erkaya

Signature(s):

Date: